

Confidential

(* delete as applicable)

Post title	Post ref no (see advertisement)
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Personal information

Surname	Given names	Title
Address		
Email	Post code	
Tel no (day) May we contact you at work? Y/ N*	Tel no (evening)	
National Insurance no	Current salary	

References

Please give details below of two relevant referees, one of whom must be your current or most recent employer.

Title/Name	Title/Name
Position	Position
Working relationship and date(s)	Working relationship and date(s)
Address	Address
Post code	Post code
Tel no (day)	Tel no (day)
Email	Email
Fax no	Fax no
May we contact this referee prior to interview? Y/N*	May we contact this referee prior to interview? Y/N*

Where did you see this post advertised?

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Equal opportunities monitoring information

We are committed to our equal opportunities policy to ensure that all applicants are treated on the basis of their merits and abilities, and that unfair and unlawful discrimination is eliminated. We positively welcome applications from all sections of the community.

Date of Birth:	Sex: male M female F	Nationality:
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Ethnic Origin: Please tick/hi-light **one** of the choices below:

White <input type="checkbox"/> • British English <input type="checkbox"/> • British Irish <input type="checkbox"/> • British Scottish	<input type="checkbox"/> • British Welsh <input type="checkbox"/> • British Other (please specify): <input type="checkbox"/> • Irish <input type="checkbox"/> • Other White background (please specify):
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Black or Black British <input type="checkbox"/> • Caribbean <input type="checkbox"/> • African <input type="checkbox"/> • Other Black background (please specify):
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Asian or British Asian <input type="checkbox"/> • Indian <input type="checkbox"/> • Pakistani <input type="checkbox"/> • Bangladeshi <input type="checkbox"/> • Other Asian background (please specify):

Mixed <input type="checkbox"/> • White and Black Caribbean <input type="checkbox"/> • White and Black African <input type="checkbox"/> • White and Asian <input type="checkbox"/> • Other mixed background (please specify):

Chinese or Chinese British <input type="checkbox"/> • Chinese <input type="checkbox"/> • Other Chinese background (please specify):
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<input type="checkbox"/> Other ethnic background (please specify):

Disability is defined in the Disability Discrimination Act 1995 as a physical or mental impairment that has a substantial long-term effect on ability to carry out normal day to day activities.

Do you consider yourself to have a disability? Yes No

If so, please tick/hi-light the choices below as appropriate:

You do not have a disability or special need <input type="checkbox"/>	Need personal care support <input type="checkbox"/>
Dyslexia <input type="checkbox"/>	Mental health difficulties <input type="checkbox"/>
Blind/partially sighted <input type="checkbox"/>	Other unseen disability, eg diabetes, epilepsy, asthma <input type="checkbox"/>
Deaf/hearing impaired <input type="checkbox"/>	Disability or special need not listed above <input type="checkbox"/>
Wheelchair user/mobility difficulties <input type="checkbox"/>	please specify:

Disabled applicants who meet the essential criteria will be contacted to discuss any support needed during the selection programme and employment

Have you ever been convicted of a criminal offence which has not become 'spent' under the Rehabilitation of Offenders Act 1974? Yes/No*

If yes, please give details on a separate sheet.

The University will seek an Enhanced Disclosure through the Criminal Records Bureau for the successful applicant in respect of positions which involve substantial access to children and/or vulnerable adults.

Note: If you are convicted later, during the application process, you must inform the Personnel Department of the details.

The information on this form will be used in accordance with the Data Protection Act 1998 for the proper administration of recruitment and selection and, if appointed, may be processed by computer or form the basis of manual records. If used for the production of summary statistics, it will not be possible to identify individuals and I consent to the information being used for these purposes.

I understand that providing false or misleading information anywhere on my application will disqualify me from appointment or if appointed will render me liable to dismissal without notice. I declare that the information I have given is to the best of my knowledge true and complete.

Signed:
(type name if submitting electronically)

Date:

Thank you for your co-operation